

Volunteer Fundraiser

Job Purposes

- To raise money for Deaf Links
- To promote Deaf Links, sensory loss and Deaf Awareness in a positive manner
- To improve public relations between the wider community and Deaf Links

Main duties

- To work as part of team efficiently and exchange ideas
- To carry out duties in order to fulfill fundraising objectives to deadlines
- Developing and maintain good relationships with local businesses and organisations
- Organising fundraising events
- To encourage financial donations to Deaf Links
- Keeping track of local relevant information
- To participate in fundraising events
- Advertising fundraising events (including on social media)

Personal Qualities and Experience

- Team player
- Good communication skills
- Good organisational skills
- To be reliable and trustworthy
- Have a flexible approach to work and willingness to learn new skills
- A willingness to work with the Deaf community and be aware of the difficulties they experienced.
- Fundraising experience (desirable but not essential)
- British Sign Language (desirable but not essential)

If you would like more information on the volunteer opportunities please contact:

Volunteer Advocacy Support Worker
Email: Tricia@deaflinks.org.uk
Tel: 01382 201077

Volunteer Fundraiser
Email: Vikki@deaflinks.org.uk
Tel: 01382 201077

Volunteer Café Worker
Email: Steve@deaflinks.org.uk
Tel: 01382 201077

Charity Shop Volunteer
Email: charityshop@deaflinks.org.uk
Tel: 07938835213
Level 3 Wellgate Shopping Centre
Dundee, DD1 1DB

Deaf Links
Tayside Deaf Hub
The Old Mill Complex
23 Brown Street
Dundee, DD1 5EF
Tel: 01382 201077

www.taysidedeafhub.org.uk

Scottish Charity Number: SCO40223

Volunteering Opportunities



Volunteer Advocacy Worker

Job Purpose

- To advocate on the behalf of clients with all/partial sensory loss

Main Duties

- Providing information to clients in order for them to be able to make informed decisions on issues that affect them.
- To offer support to clients in order for them to be able to express their views and concerns.
- Enabling clients to defend and promote their rights & responsibilities
- To support clients to have their voices heard on issues that are important to them

Personal Qualities and Experience

- To have an understanding of the role of an advocate
- To be able to keep confidentiality
- Have a positive attitude to people with hearing or visual problems
- Possess good communication skills, an understanding of BSL would be an advantage
- An ability to put personal opinions aside in order to support the client in expressing their ideas And views
- Have an awareness and understanding of the problems faced by clients
- Possess a positive attitude to the people we support who may have experiences of discrimination
- Have a Non-judgmental attitude

Volunteer Charity Shop Retail Assistant

Job Purpose

- To serve members of public in Deaf Links charity shop
- To promote awareness of sensory loss and to fund the services on offer from Deaf Links

Main Duties

- Undertake appropriate induction training including Deaf and Deafblind Awareness, health and safety.
- Become familiar with all Deaf Links policies and procedures provided in volunteer handbook
- Attend support and supervision sessions
- Sort out donations from members of the public and price stock appropriately
- Clean, steam and iron goods prior to displaying in shop
- Ensure stock is tidily presented and displayed to its advantage
- Replenish stock
- Serve members of the public being polite and courteous at all times
- Working on the till and processing transactions
- Opportunities to be creative and create stylish window displays

Personal Qualities and Experience

- Be polite and have efficient manner for communicating with the general public
- Be non-judgmental towards customers and fellow colleagues
- To be reliable and trustworthy
- Have good numeracy skills (operating till optional)
- Have a flexible approach to work and willingness to learn new skills
- Provide an up to date character reference as a minimum
- BSL communicator an advantage and/or a willingness to work with the Deaf community and be aware of the difficulties experienced.

Volunteer Café Worker

Job Purpose

- To provide café services to the public

Main Duties

- Undertake appropriate induction training including Deaf and Deafblind Awareness, health and safety, food hygiene, working with the public, operating the till.
- Become familiar with all Deaf Links policies and procedures provided in volunteer handbook.
- Provide café services in agreement with Manager and other volunteers. These duties may include food preparation, maintaining hygiene of the kitchen and café, serving customers, operating the till.
- Become involved in consultation and involvement to develop and improve practice and services of Deaf Links.
- Attend regular support and supervision sessions.
- Attend development training as appropriate.
- Undertake other duties appropriate to the post, which may be prescribed by the Manager.

Personal Qualities and Experience

- Possess a polite and efficient manner for communicating with the general public
- To be reliable and trustworthy
- Have a flexible approach to work and willingness to learn new skills
- Have previous catering experience an advantage
- Elementary Food Hygiene certificate would be an advantage or willingness to work towards
- High standard of personal hygiene and cleanliness appearance
- Good communicator; BSL an advantage and/or a willingness to work with the Deaf community and be aware of the difficulties experienced